

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OF THE INDIAN WELLS VALLEY AIRPORT DISTRICT  
NOVEMBER 18th, 2022 @ 9:00 AM (Held via Teleconference)**

**1. CALL TO ORDER AND ROLL CALL**

Jim Paris called the meeting to order at 9:00 AM. Present were: Jim Paris, Richard Bruce, Paul Valovich, Russ Bates, General Manager Scott Seymour, Office Manager Demi Mace, Assistant General Manager Joseph Foster and one member of the public by teleconference: Airport District Counsel Scott Nave

**2. PLEDGE OF ALLEGIANCE TO THE FLAG WAS LED BY DIRECTOR HOLLOWAY**

**3. CONSENT CALENDAR:**

- A. APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETING 8-5-22 AND THE FINANCE AND PERSONNEL MEETING 8-5-22 AND WAIVE FURTHER READING OF MINUTES**
- B. APPROVAL/RATIFICATION OF PAYMENT REGISTER FOR JULY-OCTOBER 2022**
- C. APPROVAL/RATIFICATION: UNION CREDIT CARD STATEMENTS JULY-OCTOBER 2022**
- D. FINANCIAL REPORTS: JANUARY- JUNE 2022**

Motion was made by director Valovich, Second by Bruce

**TO ACCEPT CONSENT CALNEDAR**

Motion was passed by roll call vote: 4 ayes

**4. BUSINESS ITEMS:**

**5. MANAGERS REPORT:**

- Scott begins saying we have not had much filming but have a small shoot later this month. We just wrapped an exercise with the army that went well, and we sold a lot of jet fuel. Staff did an excellent job. We have an exercise with the marines coming next month and next year he believes will be our biggest year, having events every month through November. Some are small, some are larger month long exercises. One in April/May will be a very large exercise with the army rangers. The Airport Capitol Improvement Program ACIP meeting will take place November 30<sup>th</sup>, at 1 pm. As far as how we are doing financially, we have about 1.1 million dollars in the bank at this time. Scott thanks the staff for doing a good job and says that there are captains, majors and Colonels who are amazed at what we are able to do here with our military exercises and how great our facility is. We will have a reconstruction project of taxiway Alpha that will allow it to have the same load bearing ability as 2-20, which can handle a C-17. We will also be widening the inlets to the north ramp, because it wasn't designed for large aircraft when it was put in in 1989 by Nancy Bass, and has paid for itself 10X over since 2006. Scott also says that Joseph Foster and himself are looking into possibly bringing on more staff. Scott says the fuel contract with Epic will be up in June and we will have to give the

written noticed 90 days prior. Scott goes on to explain that the accounting issues we have had with Epic have caused him to feel we need to make a change.

Joseph Foster says that we have been utilizing crack fill material around the airport and have only had one small water leak since we put the valve in at the water main.

**6. COMMITTEE REPORTS:**

**7. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

- Jerry Bradley, the President of the Friends of the Ridgecrest Branch Library, a nonprofit that helps the library fund activities that Kern County doesn't have the money to fund. Kern County's library budget is one of the lowest in the state. They get money through donations and the sale of books that are donated and then sold at sales held by the friends of the Ridgecrest library. Since one of their primary means of income are the book sales they have a large amount of inventory that has to be stored and currently are looking for a new place to store all of those books. The question he has is if there is space at the airport that can be donated, long term, for the storage of these books and ideally, to sell the books as well. They would be looking for around 2000 square feet or more.

**8. BOARD COMMENT ON ITEMS NOT ON THE AGENDA:**

**9. CLOSED SESSION:**

**10. DISTRICT COUNSEL:**

**11. ADJOURNMENT: TO ADJOURN THE MEETING AT 9:37AM**

Approved at the January 20th, 2023 meeting of the board of directors of the Indian Wells Valley Airport District



Board Clerk: \_\_\_\_\_

